

BOARD MEETING

Monday, July 4th, 2022 at 7:00 pm
Meeting held at Hillary House National Historic Site

MINUTES

Present:

EXECUTIVE: Patricia Wallace, Alan Lambert, Geoffrey Dawe.

DIRECTORS: Dan McGeown, Sandra Humfryes, Ronen Grunberg.

REGRETS: Michelle Primeau.

STAFF: Kathleen Vahey – Curator/Manager

1. CALLED TO ORDER: 7:11 p.m.

President, Patricia Wallace welcomed everyone to the Board meeting and called it to order.

2. APPROVAL OF AGENDA

MOTION: 2022-AHS-047

THAT the Agenda be approved. Moved by: Patricia Wallace. Seconded by: Dan McGeown.

CARRIED.

3. DECLARATION OF CONFLICT OF INTEREST – None.

4. APPROVAL OF PREVIOUS MINUTES OF JUNE 13TH 2022

MOTION: 2022-AHS-048

THAT the June 13, 2022 Minutes be approved as circulated. Moved by: Dan McGeown. Seconded by: Patricia Wallace.

CARRIED.

5. PRESIDENT'S REPORT

- Readman Project
 - Went before General Committee – no updates.
- Chamber Award nomination
 - Kathleen & Dan attended reception where they announced the top three organizations/businesses in each category. AHS did not make the top 3.
- High School Awards
 - Awards were handed out and we received correspondence from each school with the names of the winners. Patricia read out the names.

6. TREASURERS REPORT – SEE ATTACHED REPORT

- Geoff reports that a review of the P&L and Balance Sheet indicates that we are in a good position.
- We have paid off the Canadian Emergency Business Account and are left with \$20,000.

MOTION: 2022-AHS-049

THAT the Treasurers Report be approved as circulated. Moved by: Alan Lambert. Seconded by: Ronen Grunberg.

CARRIED.

7. GOLF TOURNAMENT – Geoff Dawe

- Geoff reported on the Golf Tournament that took place on June 24th.
- Overall, the day was a success. Good prize table and a few sponsors. Believed profit is around \$3,000.
- Geoff will send thank you notes to golfers, sponsors, donors of prize table.
- Discussion around hosting Golf Tournament annually in the Spring/early Summer and Scotch Tasting in the Fall.

8. CURATOR'S REPORT – SEE ATTACHED REPORT

- Donations reported include \$500 from Peter Styrmo which was reported in the Golf report.
- Volunteer hours are steady.
- Kathleen has submitted reports for outstanding grants.
- Growing Up Aurora exhibit is being pushed back to 2023 due to lack of staff resources and time.
- Kathleen applied for MAP Recovery grant – AHS is eligible for \$11,598.
- Programs are running smoothly.
- Participating in National Trust's Historic Places Days.
- Approval of Salvation Army exhibit – November to December 2022.

9. HILLARY HOUSE BALL – Patricia Wallace

- Met with Cortney – challenges with the theme. Change to Black & White theme consistently.
- Patricia stepping back from Ball Committee.
- Use tactics we learned with the Launch Pad grant to raise the needed sponsorship funds and then the silent auction donations.

10. FUNDING STRATEGIES/CAMPAIGN

- Don't think we are ready to launch a Fundraising Campaign yet. Need to strengthen the Board and then look to planning a campaign.

11. RESTORATION UPDATE –

Skunks

- Skunks have been very active under the Summer Kitchen and north-west edge and south-east edge of verandah.
- Patricia to contact Animal Movers to remedy.

Parks Canada & Town of Aurora

- Communications from Parks Canada and the Town - the fence restoration project is moving along. No timeline to report because of Parks Canada's limited resources, probably Fall 2022 or Spring 2023.

12. GROUNDS MAINTENANCE REPORT – SEE ATTACHED REPORT

- The Town of Aurora has HH on their lawn cutting rotation but they are not coming often enough. Al will approach John Bare to ask if he will help with lawns in between Town's cutting – pay \$1,000.

13. MOTION TO RECEIVE REPORTS -

MOTION: 2022-AHS-050

THAT Reports from items 5, 7, 8, 9, 10, 11, 12 be received. Moved by: Ronen Grunberg. Seconded by: Alan Lambert.

CARRIED.

14. NEW BUSINESS

- Error on emails has been resolved. Problem was related to storage space on server. Has deleted Mary-Beth's email. Ronen working on getting back-ups of the emails.
- Should adopt routines to purge unnecessary emails.

15. ADJOURNMENT – 8:47 p.m.

MOTION: 2022-AHS-051

THAT the meeting be adjourned at 8:47 p.m. Moved by: Dan McGeown. Seconded by: Alan Lambert.

CARRIED.

Next Meeting: Monday, September 12th, 2022 7:00pm at Hillary House.