

MINUTES

Present:

EXECUTIVE: Patricia Wallace, Alan Lambert, Geoffrey Dawe.
DIRECTORS: Dan McGeown, Sandra Humfries, Michelle Primeau.
REGRETS: Ronen Grunberg.
STAFF: Kathleen Vahey – Curator/Manager

1. CALLED TO ORDER: 6:06 p.m.

President Patricia Wallace welcomed everyone to the Board meeting and called it to order.

2. APPROVAL OF AGENDA – amendment to add Policies being deferred to November.

MOTION: 2022-AHS-052

THAT the Agenda be approved. Moved by: Patricia Wallace. Seconded by: Dan McGeown.

CARRIED.

3. DECLARATION OF CONFLICT OF INTEREST – None.

4. APPROVAL OF PREVIOUS MINUTES – Deferred.

5. SUMMER KITCHEN FEASIBILITY STUDY

- Noah McGillivray, Project Manager ERA Architects Inc. joined the meeting to discuss the Summer Kitchen Feasibility Study report.
- Project is needed but will be considered in light of other restoration priorities.

6. PRESIDENT’S REPORT

- Renay has resigned as Recording Secretary.
- OHT came to Hillary House and sent a condition report to AHS – priorities for restoration and repair.

7. TREASURERS REPORT – SEE ATTACHED REPORT

- Geoff reports that a review of the P&L and Balance Sheet indicates that we are in a good position and similar to pre-COVID levels.
- Town of Aurora has requested a 4-year projection budget which Geoff is working on.

MOTION: 2022-AHS-053

THAT the Treasurers Report be approved as circulated. Moved by: Alan Lambert. Seconded by: Dan McGeown.

CARRIED.

8. CURATOR’S REPORT – SEE ATTACHED REPORT

- Insurance renewals were completed with Geoff. New policies to be circulated.
- Hillary House visits are strong.
- Security cameras have been installed.
- Alarm system checked and wired smoke detectors changed/updated.
- Summer programming was successful – hosting other organizations summer camps was more successful than hosting our own. Speaker Series, Outreach with Library, and Yoga.

9. HILLARY HOUSE BALL – Patricia Wallace

- Planning is going well.
- Cortney stresses the importance of the Fund-a-Need. Who can host it?

10. RESTORATION UPDATE

Skunks

- Remediated at a cost of \$3,600.

Parks Canada & Town of Aurora

- Communications from Parks Canada – they are pre-fabricating the fence in their workshop.

11. GROUNDS MAINTENANCE REPORT – SEE ATTACHED REPORT

- Gardens are being maintained.
- John Bare has been brought back on to mow lawns in between Town cuttings.

12. POLICIES FOR REVIEW

- Workplace Abuse and Workplace Violence Policies – submitted to Geoff. Deferred bringing them to the Board until they can be properly reviewed.

MOTION: 2022-AHS-054

THAT the approval of the Workplace Abuse Policy and Workplace Violence Policy be deferred.
Moved by: Geoff Dawe. Seconded by: Alan Lambert.

CARRIED.

13. MOTION TO RECEIVE REPORTS -

MOTION: 2022-AHS-055

THAT Reports from items 5, 6, 8, 9, 10, 11 be received. Moved by: Ronen Grunberg. Seconded by: Alan Lambert.

CARRIED.

14. NEW BUSINESS

- Geoff reviewing insurance policies. Kathleen to reach out to museum community about assessment of collection for insurance purposes.

15. ADJOURNMENT – 8:30 p.m.

MOTION: 2022-AHS-056

THAT the meeting be adjourned at 8:30 p.m. Moved by: Patricia Wallace. Seconded by: Dan McGeown.

CARRIED.

Next Meeting: Monday, October 3rd, 2022 7:00pm at Hillary House.