

BOARD MEETING

Monday, May 10, 2021 at 7:00 pm
Meeting conducted virtually

MINUTES

Present: EXECUTIVE: Patricia Wallace, Alan Lambert, Geoff Dawe.
DIRECTORS: Ronen Grunberg, Jeff Thom, Jan Stainer-White, Michelle Primeau, Dan McGeown, Martin Paivio.
STAFF: Kathleen Vahey, Curator

1. **CALLED TO ORDER: 7:02 p.m.**

President, Patricia Wallace welcomed everyone to the virtual Board meeting and called it to order.

2. **DECLARATION OF ANY CONFLICT OF INTEREST:** None.

3. **APPROVAL OF AGENDA:**

MOTION: 2021-AHS-026

Moved by Geoff, second by Jan: THAT the agenda be approved as presented. **CARRIED.**

4. **APPROVAL OF PREVIOUS MINUTES: April 12, 2021:**

MOTION: 2021-AHS-027

Moved by Al, second by Michelle: THAT the April 12, 2021 Minutes be approved. **CARRIED**

5. **AURORA FACTOID: Michelle**

- Michelle was born and raised in Aurora. Her mother was on the committee to bring the French Immersion program to Aurora and Michelle and her sister took it. Went to school in Peterborough and then moved back to Aurora. Most memorable things from her childhood are: Aurora Diggers Baseball, participating in Aurora Horse Shows, and spending time in the apple and pear orchard at Orchard's Heights. Remembers when she was a child, a section in south Aurora was rumoured to have been a past hunting club.
- Martin volunteered for June meeting.

6. **PRESIDENT'S REPORT:**

- Positive ongoing communications with Minister Elliot's office and the OTF – re. Resilient Communities Fund
- High School awards – would like to have more contact with the winners. Propose we start a fundraising campaign to get sponsors for awards as well.
- Meeting with Aurora Sports Hall of Fame (ASHoF) was an excellent starting point for collaboration. Working on a Speaker Series tie in (July). Terms of Reference for Bob just needs some edits. Jeff Thom working on this and for HAC.
- Collaborative Leadership Team – the time commitment is too much; therefore, our future involvement will be on an as needed basis.
- There is a need for a Recording Board Secretary – reach out to Patricia if interested.
- Readman Project and MOU – A Special Meeting will be called for Board to get a better understanding of MOU document. A formal agreement is currently being created by the

proponent's lawyers and will be passed to AHS's lawyers soon. Special Meeting will also be to ensure AHS Board has a unified message about AHS involvement and support of the project. Proponent will be asking AHS to speak in front of Town Council in support of project.

Action Items:

1. Jeff Thom will edit existing 'Terms of Reference' for Bob McRoberts/ASHoF and use it as a template for other external committee reps.
2. Patricia to call a Special Meeting before June to inform AHS Board of MOU with proponent of Readman Project.

7. TREASURER'S REPORT:

- Geoff reports AHS is in a stable position. Due to accounting oversight, CMOG accrual wasn't added to the Profit & Loss statement. This will be amended by Agnes when she is in next week. Draft of 2020 Audited financials should be available for June Board meeting.

MOTION: 2021-AHS-028

Moved by Geoff, second by Dan: THAT the reports under #6 and #7 be approved. **CARRIED.**

8. CURATOR'S REPORT

- Summer employees starting in the end of May. Intern starting in mid-August.
- Received another Energy Rebate Grant and 2021 Summer Jobs Grant.
- April virtual Speaker Series was successful. Ronen will introduce speaker in May. Jan will introduce speaker in June.

Exhibition Proposals:

- "A Look Outside Hillary House"
 - Patricia and Jan to assist Kathleen with editing content. Patricia and Geoff to assist on communications with vendors.
 - Consider approaching sponsors for this project. Town of Aurora and TD Bank are possibilities.
 - Request to incorporate digital element to panels.
 - Timeline is flexible – aim for late summer/ early Fall.
 - Board requests more information on exhibit materials and possibility of Town installing pedestals. A further report to be presented in June.
- "Art at the Manor 2021 – Capturing a Quiet Aurora"
 - Open call to artists, multiple themes, and have an interactive component such people's choice voting.
 - Board requests more information. Contact Sue at *The Patrick House* for advice. A further report to be presented in June.

MOTION: 2021-AHS-029

Moved by Patricia, second by Jeff Thom: THAT the exhibition proposals be received for information with follow-up reports due in June. **CARRIED.**

Action Items:

3. Kathleen to send Speaker Series links to Board Members who are introducing Speakers.
4. Kathleen to gather more information on outdoor panel materials and report to Board in June.
5. Kathleen to gather more information on art exhibitions and report to Board in June.

9. LANDSCAPE COMMITTEE REPORT

- Written report submitted by John Bare.
- Marjorie Bare has made a proposal for an herb garden at Hillary House. Board requires further information before decision can be made.
- Concern regarding some trees on property.
- Cedar shingles are being replaced at Devonshire Place in the summer.

Action Items:

6. Patricia and Kathleen to work with Marjorie Bare re. herb garden proposal. Report to Board with more information in July.

10. RESTORATION WORKING GROUP

- Written report.

11. REPAIRS AND MAINTENANCE

- Written report.

MOTION: 2021-AHS-030

Moved by Michelle, second by Martin: THAT the reports under #8, #9, #10, #11, be approved.

CARRIED.

12. COACH HOUSE

- Patricia requests a Committee be formed to create a business case for the removal of the Coach House. Martin and Jeff Thom volunteered with input from Michelle and her husband Mike.

Action Items:

7. Martin and Jeff to form a committee and create a business case for the removal of the Coach House.

13. STATEMENT OF HISTORICAL DESIGNATION

- Statement to use if needed. May form the basis of a future policy document.

14. FUNDRAISING

- A master list of businesses to approach for sponsorships to be created in order to coordinate who will make the request(s) and to better target businesses for specific events/asks. All board members need to contribute to acquiring sponsorships for AHS fundraising events.
- A sponsorship request letter will be distributed to Board before making a request. Letter can be customized, if needed.

Action Items:

8. Patricia to create a master list of businesses to approach for sponsorships.
9. Patricia and Jan to edit and distribute sponsorship request letter.

A. STRAWBERRY TEA

- Written proposal by Kathleen.

MOTION: 2021-AHS-031

Moved by Geoff, second by Jan: THAT the written proposal for the Strawberry Tea, be approved.

CARRIED.

B. GOLF TOURNAMENT

- Tentative date of June 18th – on hold because of the stay at home order.

C. SCOTCH TASTING

- September – date TBC
- Looking for at least, 5 sponsors of \$1000 each.
- Pairing scotches with rooms in Hillary House to provide some curatorial/education content as part of event.

D. HARVEST TEA

- Saturday, September 18

E. VIRTUAL HILLARY HOUSE BALL

- Saturday, October 23
- Ball committee will be formed. Jan and a few former volunteers have expressed interest
- Using Givergy for silent auction.
- Meridian Bank as potential sponsor

F. PLANT FUNDRAISER

- Written proposal by Marjorie Bare.

MOTION: 2021-AHS-032

Moved by Patricia, second by Michelle: THAT the written proposal for the Plant Fundraiser, be approved.

CARRIED.

15. ADJOURNMENT – 9:23 p.m.

MOTION: 2021-AHS-033

Moved by Michelle, THAT the meeting be adjourned at 9:23pm

CARRIED.

16. NEXT MEETINGS:

Mon., June 14, 2021 (virtual)